

AFRICARGO LOGISTICS VACANCY: HEAD FOREMAN



JOB TITLE:
Head Foreman



DEPARTMENT:
Container Operations



LOCATION:
Cape Town



REPORTING TO:
Operations Manager

JOB PURPOSE

To oversee and coordinate the safe, efficient, and compliant handling, movement, and storage of shipping containers within a depot, terminal, or port facility. The role plays a key part in optimizing logistics operations, improving productivity, and ensuring high service standards for stakeholders, including shipping lines and transport companies.

CHAIN OF COMMAND / CONTEXT & SCOPE

➤ Operations Manager

KEY RESPONSIBILITIES

- Monitor the entire operations of all vessels.
- Attend pre-plan meetings.
- Ensure equipment is checked prior to vessel operations (gear, fuel, batteries, vehicles, etc.).
- Ensure sufficient staff members are available to perform their duties according to the roster.
- Ensure all staff members are equipped with the necessary tools and resources, including files, radios, scanners, and adequate staffing.
- Ensure all staff members are aware of their duties and responsibilities.
- Monitor operational productivity and performance.
- Monitor resource availability, including equipment condition and readiness.
- Ensure all equipment is maintained in a safe working condition.
- Monitor workplace safety and discipline.
- Ensure personal protective equipment (PPE) is worn at all times.
- Liaise with customers and vessel agents onboard.
- Liaise with terminal personnel (TPT).
- Ensure employees receive the required training and development.
- Verify that timesheets and vessel documentation are completed accurately and correctly.
- Compile and submit operational reports after vessel operations are completed.
- Report any incidents, non-conformances, operational challenges, or safety concerns to the Safety Officer and Operations Manager immediately.

QUALIFICATIONS & EXPERIENCE

- Clear Criminal Record.
- Basic Literacy and Numeracy.
- Minimum 3–5 years' experience in stevedoring, terminal operations, logistics, or a related field.
- Sound knowledge of vessel operations and cargo handling processes.
- Experience coordinating labour and operational resources.
- Proficiency in Microsoft Office and operational reporting systems.
- Knowledge of terminal operations and safety procedures.

COMPLIANCE & SAFETY

- Sound understanding of the Occupational Health and Safety Act (OHS Act).
- Knowledge of South African port and terminal safety requirements.
- Ability to enforce company safety standards and operational procedures.
- Commitment to maintaining a safe and productive working environment.



APPLICATION PROCESS

Interested candidates should submit a detailed CV via email to:

admin@africargos.co.za



Or hand-deliver applications to:

**25C Gray Road
Paarden Eiland
Cape Town**